



## **Step-by-Step Process to Posting on Social Media**

1. Download social media graphics:
  - a. Visit [www.kidsfirstky.com/how-you-can-help/](http://www.kidsfirstky.com/how-you-can-help/) and scroll down to “Step 3: Share on Social Media.”
  - b. Click “2023 KidsFirstKY Overview Graphics.”
  - c. A DropBox file will open.
  - d. Click on the folder labeled “2023 KidsFirstKY General Posts Updates” and copy the post you’d like to make. Find the art that matches your post in that same Dropbox folder.
  
2. To post the graphic/video and text on Facebook (and Twitter):
  - a. From your profile, find “What’s on your mind?” on Facebook (other social media platforms have a similar “post” or “tweet” option) at the top of your profile page.
  - b. Paste the text you chose into the textbox.
  - c. Click the photo icon to add your chosen graphic/video from Step 1.
  - d. You can also upload it or drag it into your post.
  - e. When uploading is complete, proof before clicking “Post.”